

## Minutes of the Birdham Village Hall Trustees on July 11<sup>th</sup> 2017

The meeting commenced at 19:35 hrs

### Present

Richard Bird (RB), Gordon Churchill (GC), Ian Divers (ID), Sandie Divers (SDI), Alan Drew (AD), Betty Geary (BG), Marie Geary (MG), Barry Richardson (BR), Brian Wheeler (BW).

### Apologies

Gordon Churchill, Fiona Thomas, Mike Thomas

### 1. Minutes of the Meeting on 11<sup>th</sup> April 2017

The Minutes of the meeting on 11/4/17 were agreed with the following amendment:

Richard (RB) confirmed that information regarding the Traveller's site incorporated a revised, later date for summation. The Inspector's report is still awaited.

### 2. Matters arising from Minutes of last meeting

Parliament week in November to be followed up. **Action: SDI**

### 3. Chairman's Report

Ian welcomed all present to the meeting and thanked everyone for their attendance. Items discussed:

- Contact has been made with Claire Ralf with reference to the new Parish magazine. A similar advert confirmed as previously for publication in the magazine, including advertising the Social Club and bar hire for weddings. Confirmation for this is awaited with an invoice for payment. **Action: ID**
- New contact details with reference to the West Wittering Estate £2,000 grant application, previously made by Mike Thomas, have been passed on. This grant was requested regarding updating the Village Hall with broadband, WiFi and laptops which would be used to offer hall bookings for business use in addition to providing 'Community computing courses' for those that wished to learn basic/intermediate skills. Nothing has been heard to date. **Action: ID**
- Online banking with CAF bank to be followed up. **Action: ID**
- Website has been updated and published with Parish Councillor details, as agreed. Graham Campbell's email confirmed as correct.
- Charity Commission to be updated with new Trustee information. **Action: ID**
- Carers Resource – Betty (BG) updated re outstanding rent. To be followed up. Now paid. **Complete.**
- Charity Investment Fund; preliminary cost of 38.36 pence - 49.33pence per unit. Further clarification to be sought for next meeting. **Action: ID**
- Noted that an email received from Tony, Bookings Secretary for Lavant Village Hall, regarding the potential to share information, as relevant, if parties are booked that do not meet the criteria of the booking. For example, recent bookings made for adult parties which were actually unsupervised teenagers with subsequent behaviour problems and damage. Tony will keep in touch. Betty (BG) confirmed that £100 is taken as a deposit for parties and a form completed regarding liability. Use of social media confirmed (Marie) as a tool to utilise for queries. Form will require updating. **Action: ID/BG**

### 4. Treasurer's Report

An update will be provided for the next meeting in October 2017.

### 5. Secretary's Report

None.

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### 6. Birdham Parish Council

- Noted that David Siggs will be contacting our local school regarding the play equipment and to obtain a final decision for requirements.
- Discussion on current fencing to play area with the new gates with bolts making it more difficult if smaller children left inside as they cannot reach bolts to open the gates. Richard (RB) confirmed that this will be part of the overall project improvement starting in September 2017.
- Signs that were previously on the gates stating, 'No Dogs Allowed', no longer there; some dogs have been in the play area since the signs have disappeared. Richard (RB) confirmed that signs will be reinstated with the project improvement plans for the new play area.
- The goal posts have been removed; Richard (RB) confirmed that one goal post is due to be replaced or 2 small goal posts could be potentially be considered.
- Discussion on the potential to incorporate an 'indestructible' netball hoop on the field; cost would be a factor. Marie (MG) noted a similar netball hoop in Leigh Park and a photograph has been sent to the Council; a response is awaited.
- Discussion revisited regarding the wooden Ball Wall; Marie (MG) noted that the wooden Ball Wall is in the wrong place and the wrong way round. Barry (BR) will follow this up with the Parish Council.

### 7. Any Other Business

- Deposit of Village Hall monies discussed; ways to do this to be followed up with CAF bank. **Action: ID**
- Marie updated and confirmed quotes and plans that have been received with reference to relocating the Social Club and bar to the other end of the Hall. Room at Home and Phillips Winslow Homes have provided quotes of £27,000 and £34,000 respectively. Confirmed reflective glass control heat included in quotes.
  - Richard Mannell has previously produced plans for a potential move, with and without a conservatory. Pros and cons discussed with reference to potential changes to village hall updates.
  - Potential for small pool table and darts board all to be considered. Noted that games facilities for young people would be a bonus in addition to families being able to watch children playing in the play area when using any new conservatory plans.
  - Membership of the Social Club would have the potential to increase.
  - Noted that a conservatory would provide space for other Village Hall users e.g. Tea Ladies, who would require a smaller space with use of a kettle.
  - Current membership of the Social Club is £10 p.a. and that regular Friday and Saturday nights would continue as normal.
  - Discussion regarding any funding of proposed plans to be considered within the potential for New Builds local projects and monies that may or may not be available. All potential funding options to be considered, where possible. **Action: ID/All to consider**
- Plans and details to be photocopied by Marie and forwarded to Ian. **Action: MG**
- Alan (AD) suggested the potential to co-ordinate Events via website(s); Ian requested website links to Saint James' Church etc. to be confirmed and these will then be added to the Birdham Village Hall website. Please let Ian know of websites that require linking on the Village Hall website. **Action: ID/All**
- Barry (BR) mooted the possibility of an online Events/Village Diary to incorporate Parish Council Meeting details, Saint James' Church etc., to potentially include bookings and an events page. Marie confirmed that an Events page or similar could be created in Facebook, month by month. A volunteer would be required to do this. **Action: All to consider**
- Brian (BW) confirmed that the Indoor Bowls Club will be changing their meeting times for Wednesday evenings to: 19:00-21:30 hrs.
- Noted that West Wittering Estates will be providing more road signs to confirm delays and the status of parking at the beach.

Meeting closed at 20:35 hrs. The next meeting will be held on Tuesday, 10<sup>th</sup> October 2017 at 19:30 hrs.