

Dated: 10th April 2018

The meeting commenced at 19:10 hrs.

1. Present

Gordon Churchill (GC), Ian Divers (ID), Alan Drew (AD), Betty Geary (BG), Barry Richardson (BR), Brian Wheeler (BW), Richard Bird (RB), Marie Geary (MG), Fiona Thomas (FT) and a member of the public George Harford (GH).

2. Apologies

Mike Thomas, Sandie Divers.

3. Minutes of the last AGM

The Minutes of the 2017 AGM were already circulated and were agreed as correct. They were adopted. Proposer: Gordon Churchill, Seconded: Alan Drew.

4. Treasurer's Report

Accounts already circulated. Thanks to Tony Rose of Watling & Hirst for the audit and all of his help and advice with the requirements and legalities of producing the audit document. The audit report was circulated, has been signed and was approved by the trustees. They were adopted. Proposer: Ian Divers, Seconded: Alan Drew.

5. Chairman's Report

Thanks are to be expressed to all the Committee members for their attendance and input during the last year. Special thanks to Fiona who has kept all the financials and records in good order for another year. There have been several calls upon her for information, that was substantially different to the requirements of the past. Once again, special thanks to Betty for looking after the bookings and keeping the hall presentable for our hirers. Despite pneumonia (after Christmas) she kept the system going from her hospital sick bed. Sandie, thanks for the note taking at meetings, the timely production of the minutes and the hours of research into local village halls, social offerings and costs. Thanks from myself to Mike Thomas for his selfless help with all my questions, no matter how many times I asked! Thanks Gordon for coming along to the presentation in Pulborough for the new GDP Regulations; that was appreciated.

The Village Halls financial state continues to improve at a modest rate. In 2016 the Village Hall made its' first profit since the loss of the Nursery contract, approximately £2,106, and now for 2017 the profit was £5,477 which shows an improvement of 260% on the previous year. Hall hire has improved for another year (by approximately £1,400) and with Grants and Donations of approximately £1,800, this helped us reach our better figure. All this should be viewed in light of the impending cost of redecorating parts of the Hall during March and April 2018.

During the audit of the accounts this time, by Watling and Hirst we found that, to comply with recent changes to the legal requirements, there were several things that had to be completed before the audit could be issued. We had to provide Anti-Money Laundering documentation, Anti-Terror Funding documentation (both of which we were also requested by the CAF Bank, by coincidence, at the same time). We also were required to supply a 'notarised' copy of the Deed of Trust October 2008 which is the Trust Governing Document. A copy of that document was eventually located. To comply with the legal requirements of this document, we will be asking all

Trustees to take a copy of the Governing Document and some other necessary documents and then to sign the required register of the Committee of Management Members at the end of this and future AGM's.

Starting back at the AGM in 2004 it was noted by the Chairman, Mike Thomas, that the Hall was in need of new people to help turn the Village Hall into the Social Centre for Birdham Village that it should be. I hope that this year more residents from Birdham Village will be able to make the time to support their local village hall. It is essential that new blood is found, especially younger residents of our village.

6. Election, Committee of Management

Elected Member *3	Vacant
Social Club	Marie Geary
St. James's Church	Alan Drew
Carpet Bowls	Brian Wheeler
Bingo	Marie Geary
Scouts	Vacant
BPC*	Graham Campbell (appointed until BPC AP(E)M, 19 April 2018)
BPC*	Barry Richardson (appointed until BPC AP(E)M, 19 April 2018)
BPC *	Gordon Churchill (appointed until BPC AP(E)M, 19 April 2018)
BPC*	Richard Bird (appointed until BPC AP(E)M, 19 April 2018)

*The Parish Councillors (BPC) are not re-elected until 19 April, so they have not changed at present.

The entire Committee signed the register of the Committee of Management Members before leaving the venue as required by the Governing Trust Document, Section 11 Register of members parts (1) & (2).

The 1st Birdham and Witterings Scouts are entitled to have a Trustee but have not taken up the option at present. There were no applications for election to the three Elected Trustee positions available. Due to continued health issues both Sandie and Ian were unable to stand for re-election (as Elected Trustees) this year.

7. Any other Business

- a. New hire rates for 2018. Already circulated and approved.
- b. No questions received by post or email

8. Date of Next Meeting

By unanimous agreement, and to accommodate separate AGM elections for the Bowls Club and the Birdham Parish Council, the next BVHT AGM will be Tuesday, 14th May 2019 at 19:00 hrs. Future BVHT AGM's will be held around that date each year until it is agreed to change.

The meeting closed at 19:35 hrs.