

**Dated:** 8<sup>th</sup> July 2019

**The meeting commenced at 19:00 hrs.**

**1. Present**

Ian Divers (ID), Alan Drew (AD), Betty Geary (BG), Barry Richardson (BR), Marie Geary (MG).

**2. Apologies**

Gordon Churchill (GC).

**3. Minutes of the last AGM**

The Minutes of the 2018 AGM were already circulated and were agreed as correct. They were adopted. Proposer: Barry (BR), Seconded: Marie (MG).

**4. Treasurer's Report**

Accounts for 2018 have already been signed and circulated to the Trustees. The Committee has extended our thanks to Tony Rose of Watling & Hirst for the audit and all of his help and advice with the requirements and legalities of producing the audit document. The audit report was adopted. Proposer: Alan (AD), Seconded: Marie (MG).

**5. Chairman's Report**

Thanks are to be expressed to all the Committee members for their attendance and input during the last year. Special thanks to Ian (ID) for his work with the records, procedures & website; and special thanks to Barry (BR) who has taken the post of Treasurer and not only put all the financials in good order but has guided the Committee to sorting out all the various accounts. The Accounts are now organised to maximise the amounts held so that we can maintain the steady rate of growth. Once again, special thanks to Betty for looking after the bookings and keeping the hall presentable for our hirers.

It is to be noted that the Trust is still moving in the right direction financially. We have also put many systems in place during the last year to ensure that the running of the Trust is on a professional and legal basis.

During the coming year we will need to focus on attracting younger people to become involved in the Trust. We have now been advised of two new younger people (Tower Youth Group & Birdham Scout Group) who are prepared to be co-opted onto the Committee until the AGM in 2020 when they will be adopted formally as representatives for the two Hirers.

**6. Election, Committee of Management**

Elected Member *2	Vacant
Elected Member	Marie Geary
St. James's Church	Alan Drew
Carpet Bowls	Vacant
Bingo	Betty Geary
Scouts	To be Confirmed
Tower Youth Group	Claire Mills
BPC	Barry Richardson
BPC	Gordon Churchill

The entire Committee present signed the register of the Committee of Management Members before leaving the venue as required by the Governing Trust Document, Section 11 Register of members parts (1) & (2).

There were no applications for election to the two Elected Trustee positions available.

**7. Any other Business**

- a. New hire rates for 2019/20. To be calculated and approved in October 2019.
- b. No questions received by post or email

**8. Date of Next Meeting**

By unanimous agreement, the next BVHT AGM will be Monday, 13<sup>th</sup> July 2020 at 19:00 hrs.

**The meeting closed at 19:21 hrs.**